**MELVILLE LITTLE ATHLETICS CENTRE**

**MINUTES OF THE MONTHLY MEETING HELD ON 3rd FEBRUARY 2015 AT MELVILLE LITTLE ATHLETICS CLUB ROOMS, MARCUS AVE BOORAGOON COOMENCING AT 7.00PM.**

**1. PRESENT:** John Watters, Julie Rees, Ilsa Yates, Brett Johns, Tammy Pearman, Ann Marie Becker, Catherine Zhoya, Karen Keating, Terri George, Annette Ellul, Julie Pearman Johns, Tammy Crawley, David Rowbottom, Roger Hinton, Michelle Kenworthy Groen, Reg Bourne, Graham Cowin, Mark Blackman, Tania Copeland, Deb Field, Steve Ford, Mark Shaw,

**2. APOLOGIES**: Olive Nasselharn, Mel Spence, Lynette Field, Natasha Clutterbuck, Nicky Tye

**3. WELCOME:** The Chairperson welcomed everyone to the meeting.

**4. PREVIOUS MINUTES:** It was moved by David Rowbottom, seconded by Julie Peaman Johns, that the minutes of the previous meeting, conducted on 13th January, be accepted as a true and correct record of the proceedings. **Carried.**

**5. ACTION ITEMS:**

**1/7/14 – 4** Electricity/water bill with Melville council – Review continuing. Need breakdown of accounts from council - Carry - over

**7/10/14 – 2** Grass roots funding - Closed

**4/11/14 – 2** Speak to council about Melville future at Len Shearer - carry over

**2/12 /14 – 1** Purchase stretcher - carry over

**13/1/15 – 1** Invoice centres $200 for zones - Completed

**13/1/15 – 2** Ask WALA if they can supply information who is eligible for their awards -Completed

**13/1/15 – 3** 3 competition rule for club championships passed on to members - Completed

**13/1/15 – 4** Ideas on trophy to be named after Eric – Received a letter from Ros Christian. Will evaluate next season. Closed

**13/1/15 – 5** Letter about fines to WALA - Completed

**13/1/15 – 6** Paint black line on triple jump the same colour as the track

**6. CORRESPONDENCE**

Nominations for multi’s

CACWA meeting

Multi’s tent allocation

Asics ALAC poster

Perth track classic relay update – Melville under 12 boys and girls have been asked to compete at the track classic

Beyond bank

Melville council invoice

Zones roster

**REPORTS**

**Chairperson**:

**OFFICIALS**

As we head towards the Centre Championships, Zones and ultimately the State Championships there is a need to sharpen up the running of events in order to best prepare our athletes for the rigours of higher competition. To this end, parents and officials are asked to be proactive in their duties, particularly in the areas of attentiveness to detail and the judging of performance within the rules as set out by WALAA. Diligence also needs to be extended to ensure accurate recording of results to ensure athletes are awarded their fair performance.

It has been of concern that in recent weeks, parents and/or coaches have felt the need to directly approach volunteers to query decisions which can be interpreted as intimidating and is not perhaps the best role modelling in front of our children. Parents are reminded that they are required to stay within spectator areas and any issues with events needs to be brought to the attention of their respective club manager/s in the first instance.

**WELCOME**

A warm welcome is extended to Nicky Pye who has filled the Registrar position.

**BUSY BEE**

An end of season Busy Bee has been set for the 28 March 2015 from 7 – 9:30am and confirmed with the soccer club.

**ZONES**

Duty roster has been released and parents will be allocated as required. All parents and athletes are reminded that nomination forms must be received by the 7 February 2015 for eligibility.

**WALAA STC COMPETITION AND SPECIAL EVENTS MEETING**

On Wednesday 15 January 2014, Catherine and I attended the above meeting to pass on feedback to WALAA regarding the State Relays Championships and Team Challenge. Feedback provided at this meeting was centred around the themes of;

* Duty of Care to athletes
* Organisation and Leadership
* Communication
* Transparency of decision making/results

These items were discussed at our last meeting and WALAA was appreciative of this constructive feedback. Internally, they have held a debrief with the officials (closed meeting) and are reviewing some improvement strategies as a result.

Four motions were also tabled on the night which generated healthy debate relating to starting, spikes and age grouping interpretations for relays.

**WALAA CONSTITUTION REVIEW**

Final call for individual submissions to be received by the committee before we return our formal feedback.

**WALAA COMMUNICATIONS**

1. **WALAA ASSOCIATION MEETING**

The next meeting of the West Australian Little Athletics Inc. will be held at 15 Harrogate Street, Leederville on Thursday 19thFebruary 2015 commencing at 8pm.

1. **JETSTAR**

As an official sponsor, Jetstar badges are required to be worn on all competing uniforms. Badges have been distributed and parents should contact club representatives for assistance with this.

1. **APPOINTMENT**

Gail Bertoli has been appointed as the Winter Officer for the 2014/15 Season.

**Vice Chairperson/ Deputy Zone Coordinator: Nil**

**Treasurer:**

As at 31/01/2015:

Beyond Main A/c balance = $48,084.45

Beyond Canteen A/c balance = $ 1,401.12

Beyond Seniors A/c balance = $ nil

Expenses for January = $3,473.00

Income for January = $3,545.40

\* Query regarding usage of Seniors account & current nil balance? Temporary location to deposit Zones funds for clear distinction and distribution. Invoices for $200 Zones participation fee have been sent to Gosnells, Belmont & Southern Stars LA Centres.

\* Query over substantial difference in Canteen deposited funds this time last year compared to current. [deposits for 2013/14 Oct. $465, Nov/Dec. $4291, Jan/Feb.$5187 & March $1796]. A detailed canteen report needs to be provided. It was suggested that lower numbers this year and not selling lollies may be a factor in this year’s reduced profits.

\* Query regarding allocation of City of Melville grounds fees between clubs/centre (Olympia /BB /Leeming v remainder uncharged) along with U12s return to clubs training factor. This year we will leave allocations as last year of $2.50 per athlete by the number of athletes up to under 12. Need to look at new proposals for next year.

\* Follow up on City of Melville credit/reimbursement of Kidsport vouchers – still outstanding.

**Secretary:**

Award nominations - Doug Hancy – Mikayla Johns, Cheyenne Yates, Lleyton Bourne and Joshua Mott. Athlete of the year – Lara Ilvieski, Nathan George. Tom Wilson Award **-** Taylor James, Riley Innes and Theodore Scagliotta. This was conducted by a secret ballot and counted by chairperson, vice chairperson, secretary and equipment manager. The award winners will not be included in the minutes

**Registrar:Nil**

**Records and Results Track:**

There has been a few problems with recording. Can clubs please put experienced officials on for club championships and tell all officials to double check names and numbers for recording purposes. The sheets for club championships have been completed and triple checked and athletes that have not completed an event three times have been crossed off.

**Records and Results Field**:

Please can clubs pass on that inexperienced parent’s on roster need to briefed about their roster position. The person reading the tape measure needs to be diligent. I am ordering more record certificates because we have run out.

**Development Officer:** Nil

**Championship and Special Events:** Nil

**Arena Manager:** Reminder that clubs need to roster the best people on site for the club championships. We might need to bring back the orange bunting so people don’t walk into the athletes especially between high jump and discuss and their needs to be a barrier on both sides of long and triple jump.

**Field Arena Manager: Nil**

**Winter Manager:** Nil

**Equipment manager:** We were missing 2, 500 g javelins and 5, 1.5kg discus. These have been returned but coach’s need to write it in the log if they are borrowing equipment. Our hand held timers need to be repaired. This will take 2 – 4 weeks and cost approx $300. Should we repair both or buy new ones for $650 each including postage? It will be good to have a back up so It was proposed that we buy 1 new timer and repair both of the old ones. All agreed

**Coaching Coordinator: Nil**

**Officials Co-ordinator**: Muli roster went well. Thankyou to Lynette Field for co-ordinating it on the day for me. We still have about 55 zones rosters to fill plus 2 javelin key officials and 3 high jump key officials. If not all are filled I will roster larger families on twice.

**Council Liaison**: Nil

**Canteen Manager** : It was to be reminded that kids under the age of 14 are not allowed to help out in the canteen.

**First Aid officer**: Nil

**Communications/Website Officer**: Nil

**Publicity: Nil**

**Uniforms**: Second hand uniforms are selling really well. Clubs need to let parents know where zones is because a lot of parents are not sure.

**Sponsorship:** I amEncouraging sponsors from this year to go forward to next year. Steve has put the sponsors on every page of the website so they are receiving exposure. It might be a good idea to give the sponsors the website traffic statistics.

**Seniors** **Report:**

**Senior Sub-committee meeting MINUTES**

**Date: 27th January 2015**

Present : Kate Robinson, Pim Vester, Catherine Zhoya, Sarah Boxley, Albert Cianfrini, Roger Perenze

Apologies: Trevor Straughan, Tony Natale

Minutes of previous meeting: Accepted by: Sarah, seconded by: Albert

Correspondence: CACWA – Community Athletics council of WA – Catherine and Greg Clark attending meeting tomorrow night and will report back at next meeting. AWA representing seniors clubs. Funding for coaches??

**Item # 1: Seniors Training for LA. 2 walkers . No further interest after Christmas. Very few athletes attending sessions.**

**Item # 2: Bank Account**. Cash to go in shortly. BBQ money, $90 from Tony, $30 chq from Trevor. Was unable to put cheque in as it was made out to Melville Roar. Cheques must be made payable to Melville Little Athletics Centre Inc. Details to be included on the website and the payment sheets attached for parents.

**Item #3**: **Pro-Race.** Very little interest from Melville athletes. 1 senior athlete only competed. Approx. 30% LA. Presented some great publicity. Perhaps more help to publicize and communicate etc (Admin) prior to event would have increased numbers. Ran smoothly, did not impact on programme. Timing?? Date?? Think about these points before next pro-race.

**Item # 4 Open Relays:** 4 x 400 Feb 20, men - Pim, women - Trevor

4 x 100 Feb 27, men - roger, women- Albert

**Item # 5 Consideration of a massage Therapist for AJAC:** We have a massage therapist, who currently massages many Melville (and other club) athletes, interested in travelling to Sydney to work on athletes as required after events. PAYG? Sarah to send out an email to the 70 registered athletes to seek feedback on this and determine support for or against this initiative. Will propose a payment to allow her to travel, possible sponsorship, etc.

**General Business**

1. Dogs on the oval during training sessions. Dogs off their leads is an issue despite signs.
2. Continued support for a shed to house LA equipment and allow the clubroom to be used as a gym, social gathering place for all athletes.
3. Roger proposing to build a pathway to develop athletics further. Offer positions in squads to identified LA with talent/potential. Run talent id camps during the holidays?? To be discussed further.
4. Awards night. Proposed – Wednesday 1st April 6-8pm. Soccer rooms?? Beazly Oval – Leeming??
5. Tony – Get trophies organised. List of categories to allow consideration before next meeting (24/2/15) – see below. How long to get engraving done? Vote at next meeting after nationals (17/3/15)

**Sponsorship: Nil**

**7. OTHER BUSINESS:**

1. Parent Behaviour code of conduct - Address parent behaviour before next season so families can be given warnings this season to avoid same behaviour next season
2. Windup – Keep it the same as last year.

Melway – fairy floss

Leeming - Helicopter

Olympia – Snow cones

Brentwood – photo booth

Bateman/ Bullcreek – Band/music

Palmyra Bicton – airbrush tattoo

Canteen – BBQ Mel Spence?

Can clubs please organise the same as last year. (Action 3/2/15 – 1) Chairperson will send out letters to life members inviting them to our win up and club championships.

1. Family from Victoria joining – Proposal to let family compete at club championships. Denied as it is against our by – laws. The athletes will still be able to compete at zones and state championships.
2. CACWA meeting: The merger between AWA and WALA from Little Athletics perpective:

A brainstorming session of the  Driving Force V Restraining Force of a move towards merging. I will be happy to answer a Q&A session after the meeting for interested members. Catherine Zhoya and Greg Clark represented the centre

1. State Multi Events Championships:

The Event was without major drama. No issues with roster, no protest. Event ran on scheduled time. Waiting on sites left to a minimum. Mild weather in the morning and low numbers might have facilitate.

We had a couple of issue to address and found the new Arena Manager/Deputy listening to suggestion.

Next STC meeting on Multi Events: Rule changes to motion:

Field: If a group has to be split, competitors must be under the same conditions (direction of the wind/protection from the grandstand). If this is impossible, athletes could be graded according to PB.

Timing Gate knocked down by an athlete at finish line: no specification on consequences on that particular athlete, although consecutives athletes were affected by a timing gate failure following incident.

Disclosure of point system at multi’s: Ask WALA to clarify the points system for the mult’s as to the weight of each event so there is a transparency of the points tables.

 I will put this proposal for motion in the proper format at a later date and return all the positive feedback about state multi’s.

1. PA system –Will look at implementing the wireless PA system next season Quote is $2392 up to $3000 with implementation costs. Need to further discuss with feedback from clubs, the pros and cons of a new system. At the moment we can do the legwork for the implementation stage.
2. Centre captains were not formally recognised and told. The chairperson will rectify
3. Season point scores finish this week
4. Orange book – Reflect and canvas views if we need a hard copy for next season. An advantage of it being online is that information can constantly be updated.

**8. DATE OF NEXT MEETING:** Tuesday 3rd March 2014 to be at 7.00pm at the Melville Little Athletics Club rooms.

**9. MEETING CLOSED:** There being no further business, the meeting closed at 9.01

**ACTION LIST**

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| **1/7/14 – 4** | Electricity/water bill breakdown of accounts with Melville council. | Treasurer/Council LO/Chair |
| **4/11/14 – 2** | Speak to council about Melville future at Len Shearer | Chairperson |
| **2/12 /14 - 1** | Purchase stretcher | Chairperson |
| **3/2/15 – 1** | Organise windup | Everyone |