**MELVILLE LITTLE ATHLETICS CENTRE**

**MINUTES OF THE MONTHLY MEETING HELD ON 4th AUGUST 2015 AT MELVILLE RECREATION CENTRE, CNR STOCK RD AND CANNING HWY COMMENCING AT 7.03PM.**

**1. PRESENT:** John Watters, Julie Rees, Julie Pearman Johns, Reg Bourne, Mark Shaw, Steve Kempson, Terri George, Karen Keating, Roger Hinton, Graham Cowin, Tammy Pearman, Leanne Bradwell, Annette Ellul, Bill Fox

**2. APOLOGIES**: Tania Copeland, Ilsa Yates, Terri Nielsen, Mark Blackman, Deb Smith

**3. WELCOME:** The Chairperson welcomed everyone to the meeting.

**4. PREVIOUS MINUTES:** It was moved by Julie Johns, seconded by Deb Smith, that the minutes of the previous meeting, conducted on 21st July be accepted as a true and correct record of the proceedings. **Carried.**

**5. ACTION ITEMS:**

**1/7/14 – 4** Electricity/water bill breakdown of accounts with Melville council - ongoing

**5/5/15 – 2** See if Ribbon data update is necessary – close. Propose to stay the same for this season. All agree.

**2/6/15 – 1** Check details in orange book and send update to John – Clubs please do ASAP

**2/6/15 – 2** Advertise to members for treasurer, Championship and special events (**action 21/7/15 – 1)**

**21/7/15 – 2** Ask members if they will like a mobile friendly website. Proposal by Reg Bourne to spend $750 to make website mobile friendly. Passed

**6. CORRESPONDENCE**

Secretary and treasurers meeting

Registrars meeting

Winter competition

AIS Competition

**REPORTS**

**Chairperson**: Welcome Bill Fox to the meeting. Nomination for Bill Fox as Registrar. Seconded Reg Bourne. All agree

Nomination for Terri Nielsen as field recorder. Seconded Julie Pearman Johns. All agree

Nominate Natasha Clutterbuck back in as first Aid officer. All agree

**Vice Chairperson:** Nil

**Secretary:** Attended a WALA Secretaries meeting. Need to have National Police check for all volunteers that handle money. Treasurer and Canteen Manager. Melville to bear this cost. All agree

**Registrar: Nil**

**Records and Results Track: Nil**

**Records and Results Field**: Nil

**Development Officer:** Nil

**Championship and Special Events:** Nil

**Arena Manager:** Nil

**Field Arena Manager: Nil**

**Winter Manager:** Walk Championships was last week. Melville had two Gold Medal winners. Courtney Johns and Holly Hughes. Cross country event is this coming weekend. Wind up will be modelled on the senior’s format.

**Equipment manager:**

**General:**

1. The updated defect list from the Busy Bee is detailed below.
2. The replacement PA system installation has commenced and it is envisaged that the system will be fully functional before the commencement of the new athletics season.
3. The defective start guns from season 2014/2015 that require replacement have been ordered via Colin Kew, in Tasmania, and will arrive before the season commencement.
4. Alternate electronic start guns will be investigated, due to the continuous failures of the current electronic start guns.
5. There is a table missing from the shed. I have sent an email out regarding the table and its where about, with no response. If the missing table in not located, an additional table will need to be purchased before the commencement of the 2015/2016 season.

**Proposal.**

1. Program an equipment familiarisation and final equipment check before the commencement of next season (Proposed date 13 Sep). This will enable personnel (Clubs) to become familiar with location and also the correct use of the equipment, noting the change in event for clubs this season. **All agree with date to be determined.**

**Coaching Coordinator: Nil**

**Officials Co-ordinator: Nil**

**Council Liaison**: Nil

**Canteen Manager**: Nil

**First Aid officer**: Nil

**Communications/Website Officer**: Updated contacts and have added new sponsors.

**Publicity: Nil**

**Uniforms**: Nil

**Sponsorship**: Secured major sponsor of Realty one. They are the number 1 sponsor so will have lane 1 and best book position. Beyond Bank is also a major sponsor. One lane left.

Thank you to Reg Bourne and family for their past sponsorship.

**Seniors** **Report:** Nil

**7. OTHER BUSINESS:**

1. **Centre Dates and BBQ Roster– 14 programs plus 2 centre championships. Bring your own gas bottles for the BBQ. No selling of leftovers.**

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| **Dates** | **BBQ Roster** |
| **10th October** | **Seniors** |
| **17th October** | **Melway** |
| **34th October** | **Olympia** |
| **31st October** | **Brentwood** |
| **7th November** | **Leeming** |
| **14th November** | **Melway** |
| **21st November** | **Bateman Bullcreek** |
| **28th November** | **Palmyra Bicton** |
| **5th December** | **Brentwood** |
| **11th December – Twilight** | **Olympia** |
| **16th January – Twilight** | **Melville** |
| **20th January - Twilight** | **Bateman Bullcreek** |
| **30th January** | **Leeming** |
| **5th February** | **Palmyra Bicton** |
| **13th February – Centre Championships** | **Melville** |
| **20th February – Centre Championships** | **Melville** |
| **26th February - Wind up** |  |

1. **Orange Book.** Feedback from clubs is yes to keeping the orange book. Will remain with status quo this year but will look to moving to a lighter version in the future. Chairperson to get printing quotes. (**Action 4/8/15 – 1)**
2. **Fees –** Feedback from Bateman Bullcreek is that fee rise unjustifiable. Escalation is from rising costs. Fee of $200 was set at AGM. Fees comprise $70 WALA rego, $37 Line marking/ground rental, $30 Clubs, $20 equipment levy, $20 club room and facility reserve fund, $18 consumables/operating costs, $5 windup. Proposal to have a multiple child discount. First 2 children will be $200, 3rd child $170, 4th and subsequent children will be $150. All agree.
3. **Major jobs-** Bateman Bullcreek might only have 34 athletes. If this is the case might not be able to do circular track timing gates. Officials co-ordinater to look at when final numbers come in.

**8. DATE OF NEXT MEETING:** Tuesday 1st September 2015 to be at 7.00pm at the Melville Little Athletics Club rooms.

**9. MEETING CLOSED:** There being no further business, the meeting closed at 9.08

**ACTION LIST**

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| **1/7/14 – 4** | Electricity/water bill breakdown of accounts with Melville council. | Treasurer/Council LO/Chair |
| **2/6/15 - 1** | Check details in orange book and send update to John | Clubs |
| **21/7/15 - 1** | Advertise to members for treasurer, Championship officer | Clubs |
| **4/8/15-1** | Printing quotes for orange book | Chairperson |