**MELVILLE LITTLE ATHLETICS CENTRE**

**MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 21st JULY 2015 AT MELVILLE RECREATION CENTRE, CNR STOCK RD AND CANNING HWY COMMENCING AT 7.05pm**

**1. PRESENT:** John Watters, Julie Rees, Julie Pearman Johns, Reg Bourne, Brett Johns, Steve Ford, Mark Shaw, Mark Blackman, Ilsa Yates, Simon Kenworthy Groen, Steve Kempson, Tania Copeland, Catherine Zhoya, Ann Marie Becker, Terri George, Deb Smith, Karen Keating, Roger Hinton, Graham Cowin, Tammy Pearman, Leanne Bradwell

**2. APOLOGIES:** Annette Ellul, Michelle Kenworthy Groen, David Rowbottom

**3. WELCOME:** The chairman welcomed everyone to the meeting.

**4. PREVIOUS MINUTES:** It was moved by Brett Johns, seconded by Catherine Zhoya, that the minutes of the previous AGM conducted on 1ST April 2014, be accepted as a true and correct record of the proceedings. **Carried.**

**5. ACTION ITEMS:**

No Action items

**5. REPORTS**

**Chairperson:**
Motion – That the Chairpersons report for the 2014 – 2015 season be accepted

Moved: Jon Watters

 Seconded: Steve Ford

 CARRIED

**Vice Chairperson**:

Motion – That the Vice Chairperson’s report for the season 2014 – 2015 be accepted

Moved: Brett Johns

 Seconded: Tania Copeland

 CARRIED

**Treasurer:** Motion – That the Treasurer’s report for the 2014 – 2015 season be accepted

Moved: Brett Johns

Seconded: Ann Marie Becker

 CARRIED

**Secretary:**

Motion – That the Secretary’s report for the 2014 – 2015 season be accepted

Moved: Brett Johns

Seconded: Ann Marie Becker

 CARRIED

Chairperson thanked the Secretary for an outstanding job and support over the past two years.

**Registrar:**

Motion – That the Registrar’s report for the 2014 – 20145season be accepted

Moved: Brett Johns

Seconded: Ann Marie Becker

 CARRIED

**Track Recorder:**

Motion – That the Track Recorder’s report for the 2014 – 2015 season be accepted

Moved: Brett Johns

Seconded: Ann Marie Becker

 CARRIED

**Field Recorder:**

No Report submitted

**Championship and Special events officer:**

Motion – That the Championship and Special Events officer’s report for the2014 – 2015 season be accepted

Moved: Brett Johns

Seconded: Ann Marie Becker

 CARRIED

**Officials Coordinator:**

Motion – That the Official Coordinator’s report for the 2014 – 2015 season be accepted

Moved: Brett Johns

Seconded: Ann Marie Becker

 CARRIED

**Arena Manager:**

Motion – That the Arena Manager’s report for the2014 – 2015 season be accepted

Moved: Brett Johns

Seconded: Ann Marie Becker

 CARRIED

**Field Arena Manager:**

Motion – That the Field Arena Manager’s report for the 2014 – 2015 season be accepted

Moved: Brett Johns

Seconded: Ann Marie Becker

 CARRIED

**Winter Officer:**

Motion – That the Winter Officer’s report for the 2014 – 2015 season be accepted

Moved: Brett Johns

Seconded: Ann Marie Becker

 CARRIED

**Equipment Manager:**

Acknowledge the team that went to KL from WA

Motion – That the Equipment Manager’s report for the 2014 – 2015 season be accepted

Moved: Brett Johns

Seconded: Ann Marie

 CARRIED

**Coaching Coordinator:**

Motion – That the Coaching Coordinator’s report for the 2014 – 2015 season be accepted

Moved: Brett Johns

Seconded: Ann Marie Becker

 CARRIED

**First Aid Officer:**

Motion – That the First Aid Officer’s report for the 2014 – 2015 season be accepted

Moved: Brett Johns

Seconded: Ann Marie Becker

 CARRIED

**Communications Website Officer:**

Motion – That the Communication Website Officer’s report for the 2014 – 2015 season be accepted

Moved: Brett Johns

Seconded: Ann Marie Becker

 CARRIED

**Uniforms Officer:**

Recommendation to charge a fee to sell the shoes

Motion – That the Uniform Officer’s report for the 2014 – 2015 season be accepted

Moved: Brett Johns

Seconded: Ann Marie Becker

 CARRIED

**Seniors:**

End of year function was fantastic.

Motion – That the senior’s report for the 2014 – 2015 season be accepted

Moved: Brett Johns

Seconded: Ann Marie Becker

 CARRIED

**Council Liason:**

No Report submitted

**Canteen Manager:**

The Canteen Manager’s report for the 2014 – 2015 season has been tabled.

It was noted that the registered mail that was sent to the canteen manager was returned after the standard 4 reminders. The centre will now pursue external assistance to provide explanation to the discrepancies. A motion was put forward that the executive sub committee will now pursue external assistance to provide explanation to the discrepancies. All agreed

**6. ELECTION OF POSITIONS**

The Chairperson told the floor that all committee positions are vacant.

**6.1 Chairperson**

Nomination

John Watters

Seconded: Roger Hinton

John Watters was elected unopposed as Chairperson

**6.2 Vice Chairperson**

 No nomination

**6.3 Secretary**

Nomination

Julie Rees

Seconded: Tania Copeland

Julie Rees was elected unopposed as Secretary

**6.4 Treasurer**

No nomination

**6.5 Registrar**

No nomination

**6.6 Track Recorder**

Nomination

Julie Pearman Johns

Seconded: Tania Copeland

Julie Pearman Johns was elected unopposed as Track recorder

**6.7 Field Recorder**

No nomination

**6.8 Championship Officer**

No nomination

**6.9 Officials Coordinator**

Nomination

Julie Rees

Seconded: Tania Copeland

Julie Rees was elected unopposed as Officials Coordinator

**6.10 Arena Manager**

 Nomination

Reg Bourne

Seconded: Teri George

Reg Bourne was elected unopposed as Arena Manager

**6.11 Field Arena Manager**

Nomination

Steve Ford

Seconded: Brett Johns

Steve Ford was elected unopposed as Field Arena Manager

**6.12 Winter Officer**

Nomination

Mark Shaw

Seconded: Julie Pearman Johns

Mark Shaw was elected unopposed as Winter Officer

**6.13 Equipment Manager**

Nomination

Mark Blackman

Seconded: Julie Pearman Johns

Mark Blackman was elected unopposed as Equipment Manager

**6.14 Coaching Coordinator**

Nomination

Ilsa Yates

Seconded: Julie Pearman Jpohns

Ilsa Yates was elected unopposed as Coaching Coordinator

**6.15 Canteen Manager**

No nomination

**6.16 Publicity and Sponsorship Officer**

Nomination

Mark Shaw

Seconded: Julie Pearman Johns

Mark Shaw was elected unopposed as Sponsorship officer

**6.17 First Aid Officer**

TBC

**6.19 Website Manager**

Nomination

Steve Kempson

Seconded: Tania Copeland

Steve Kempson was elected unopposed as Website Manager

**6.20 Uniforms**

Nomination

Tania Copeland

Seconded: Julie Pearman Johns

Tania Copeland was elected unopposed as Uniforms Officer

**6.21 Council Liaison**

Nomination

Simon Kenworthy-Groen

Seconded: Catherine Zhoya

Simon Kenworthy-Groen was elected unopposed as Council Liaison Officer

**6.22 Seniors Representative**

Nomination

Mark Blackman TBC

The Chairman thanked all outgoing committee members for the effort put in.

**7. AMMENDMENTS / ACCEPTANCE OF THE BY LAWS**

**9. DATE OF NEXT MEETING:** To immediately follow

**10. MEETING CLOSED:** There being no further business, the meeting closed at 8.15