**MELVILLE LITTLE ATHLETICS CENTRE**

**MINUTES OF THE MONTHLY MEETING HELD ON 3rd OCTOBER2017 AT LEN SHEARER RESERVE, MARCUS AVENUE, BOORAGOON AT 7.05 PM.**

**1. PRESENT:** Julie Rees, Julie Pearman Johns, Brett Johns, Clayton Sharp, Mark Blackman Peter Cruickshank, Silke Peglow, Neil Hancy, Emma O’Shaughnessy-Black, Graham Cowin, Jodie McArthur, Leanne Bradwell, Greg Clark, Cindy Lewis

**2. APOLOGIES**: Tammy Pearman, Alisdair Dempsey

**3. WELCOME:** The Secretary welcomed everyone to the meeting.

**5. ACTION ITEMS:** Nil

**6. CORRESPONDENCE:**

Healthways marquees

Bravehearts entry form

**REPORTS**

**Chairperson:** Nomination from Greg Clark for Chairperson. 2nd Graham Cowin. All agree. Greg Clark is the new Chairperson for Melville Athletics Club

**Secretary:**

Can all clubs please make sure that anyone on roster that is not a parent or guardian will need a working with children check.

**Treasurer:**

The bank balance at the end of May is Community Account $61,000. $35000 from LAWA for registrations.

**Registrar:**

Welcome the new registrar Peter.

**Records and Results Track:**

Welcome M'laini to the committee

Resultshq is all set up and ready for the new season.

I have showed M'laini how to do the field recording and will meet with her the week prior to competition to help print and sort out the files for the first week of competition.

All clubs must remember that cut off for competing on the Saturday is the Wednesday night prior.

Request that all clubs make sure their parents write neatly and are patient for results to be put onto resultshq.

Can all clubs remember to check rego numbers as well as surnames when recording.

**Sponsorship:**

Clayton has sent out all invoices to the sponsors

Kim - Trophy Choice $300

Suresh - The foot clinic $900 \* Gold sponsor

Lifecare physio – website package

100 Raffle: -

DVG Goldy Holden

Round 1 fitness

**Mont Property - Winner as drawn out by Brett / Mark and Leeming \* Platinum sponsor**

Armada Accountants and advisers

Melville Property Maintenance

Brealey Quill Kenny

Thank you to: -

Blackman Fabricators

Solutions 100

for their ongoing support through goods and services.

Sponsors have been sent to Steve for the website

Suresh will be setting up an area on our first week of competition, at this stage I am unsure if it will be an ongoing arrangement or just a one off.

Orange book will be available Saturday. 1 per family. Clubs need to let Julie PJ know numbers

**Winter:**

Good season. More athletes this year than previous. The winter season needs more support next year. Will need to run a cross country event. Silke to liaise with Simon KG to book with council when it gets closer Advertise for assistant to attend the walks.

**Canteen:**

Have ordered beginning stocks of drinks / chocolates / chips / lollies

I am in the process of doing up a price list which I will send to the clubs also encouraging them to use the coffee van, ice cream man and to support the club’s BBQ's

I need to purchase soap for the toilets and the canteen

I need to purchase a receipt book

**Uniform Manager:**

Welcome Emma to the committee

I have picked up the uniforms from Silke and I have shown Emma (new uniform person) where the shirts will be kept.  We are waiting on the new stock.  Emma will get rid of the old shoes and old large singlets that we still have stock of.

I need to purchase a receipt book.

 Seniors will be handed over. Need to sell wrong colour crop tops off cheaply.

**Championship and Special Events and Officials Coordinator:**

Greg and Julie R to fill until a person comes forward. Bravehearts is the first event. Advertise on Saturday and put up forms on whiteboard.

**Equipment Officer:**

. The familiarisation day completed 23rd Sep went very well and Brett and I would like to thank all of those parents that attended.

2. There are still ongoing discussions with the council (Geoff Edwards) with regards to shot put circle relocation. Further investigation is required by the council to ensure feasibility and cost, noting soccer are relocating some of their high-grade teams.

3. The power points requested for the front shed have been fitted and a thank you note was sent to the council. Additional power points were also fitted in the competitions (rear) shed, which was a welcomed surprise.

4. There still has been no formal response to the MAC requested items detailed below. There was a meeting with John and Geoff on site, however I don’t know the outcomes of that meeting. I will follow up when Geoff returns to work.

a. Fitting of bollards along the tree line where the jump pit tracks will be.  If there is no opportunity to have a fence, we believe this would be the next best option and still allow a barrier to be put in place during competition and not restrict access out of athletics completion. It will deter vehicle traffic.

1. The light around the top jumps pit (closes to the club rooms) is now much better with the trees cut back, thanks very much for that.  However, the area is still a little dark and it would be great if an additional flood light could be fitted 8.0 to 10.0m up the light pole to increase visibility.  If not, is there a possibility of adjusting the current flood lights down a little to provide better lighting in that area or replace the light with the same type on the new light pole at the bottom jumps pit.
2. Wheel chair access (path) from the Ambulance side (disability car park) to the club rooms.
3. Provision of water to the jump pits.  I spoke with Dave (Soccer) and we can hook into the current piping that soccer has already fitted but not yet fully connected to the water supply.  The final requirement would be to connection water supply to both soccer and MAC system.

5. The new tents have now been marked up for straight track recording and straight track shade. The Healthway tent from LAWA has also been received to replace the Mac’s tent. Trollies have been purchased for the transport of larger and weightier tents.

6. Trollies for the new and training high jump bunds will be fabrication late Sep, ready for the start of the season 7th Oct.

7. The bollard at the new shed have been filled with concrete and have also been painted, the shed construction is now completed.

8. Note for all clubs, as stated at the familiarisation date. Please report any defects to equipment, as it happens and ensure equipment is returned to the correct location and trollies, wheel borrows and bins are stowed as they were found. This will help in setup the following week and prevent damage to equipment.

9. During competition at Len Shearer the front shed will be a no-go zone, due to the training equipment in the shed. The side door will remain closed and the front roller door will have the barrier across the door. Access is available for those requiring additional first aid treatment and the counting of walk bibs.

**Motion(s): NIL**

**Seniors:**

1. There will be four High jump clinics run by one of our seniors coaches (Albert) and I. The clinics will be run from Tuesday 10th Oct at 4:00pm to 5:00pm at no cost and the following three clinics will be 17th, 24th & 31st Oct at the same time 4:00pm to 5:00pm.
2. The gym area (front shed) at Len Shearer is now fully functional and coaches are utilising the area to improve athletes strength and fitness. The gym area will also be available to the U12 to U17 coaches, as required and in coordination with the senior coaches. Weight will not be available to the U12 to U17 coaches.
3. If there are any parents that would like to join the senior’s subcommittee, please contact Pim Vester via the seniors email on the Melville ROAR website.

**Olympia:**

Not happy with under 6 – 8s only allowed 2 throws. Olympia committee also not happy that Melville are paying for coaches.

**Brentwood:**

Stretched for rosters especially when on the BBQ. Training numbers are good. Converted some that come and try to sign up.

Leeming:

All okay. Lost 7 people that were familiar with the straight track so will need to train new families.

**7. OTHER BUSINESS:**

1. Ben Morton – Clubs who would like assistance can get grants.
2. Constitution – Old one on website. John to send new one to Mark.
3. By Laws – First priority relays. John and Brett to look at this. After week 4 will be decided. Top 5 will be chosen and they can run at coaches discretion. Will need to send out expressions of interest to coaches.

**8. DATE OF NEXT MEETING: 7th November 2017**

**9. MEETING CLOSED:** There being no further business, the meeting closed at 8.43pm