**MELVILLE LITTLE ATHLETICS CENTRE**

**MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 5th APRIL 2017 AT LEN SHEARER RESERVE, MARCUS AVENUE BOORAGOON COMMENCING AT 7.05pm**

**1. PRESENT:** John Watters, Julie Rees, Julie Pearman Johns, Simon Kenworthy Groen, Leanne Bradwell, Tammy Pearman, Brett Johns, Cindy Lewis, Terri George, Racheal Finlayson, Clayton Sharp, Graham Cowin

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**2. APOLOGIES:** Mark Blackman, Bruce Willis, Teri Nielsen

**3. WELCOME:** The chairman welcomed everyone to the meeting.

**4. PREVIOUS MINUTES:** It was moved by Julie Pearman Johns, seconded by Brett Johns that the minutes of the previous AGM conducted on 28th June 2016, be accepted as a true and correct record of the proceedings. **Carried.**

**5. ACTION ITEMS:**

No Action items

**5. REPORTS**

**Chairperson:**   
Motion – That the Chairpersons report for the 2016 - 2017 season be accepted

Moved: Julie Pearman Johns

Seconded: Brett Johns

CARRIED

**Treasurer:**

No Report submitted. Waiting for the end of financial year

**Secretary:**

Motion – That the Secretary’s report for the 2016 - 2017 season be accepted

Moved: Julie Pearman Johns

Seconded: Brett Johns

CARRIED

**Registrar:**

Motion – That the Registrar’s report for the2016 - 2017 season be accepted

Moved: Julie Pearman Johns

Seconded: Brett Johns

CARRIED

**Track Recorder:**

Motion – That the Track Recorder’s report for the 2016 - 2017 season be accepted

Moved: Julie Pearman Johns

Seconded: Brett Johns

CARRIED

**Field Recorder:**

No Report submitted

**Championship and Special events & Officials Coordinator:**

**Arena Manager:**

Motion – That the Arena Manager’s report for the 2016 - 2017 season be accepted

Moved: Julie Pearman Johns

Seconded: Brett Johns

CARRIED

**Field Arena Manager:**

No Report

**Winter Officer:**

No Report Submitted

**Equipment Manager:**

Motion – That the Equipment Manager’s report for the 2016 - 2017 season be accepted

Moved: Julie Pearman Johns

Seconded: Brett Johns

CARRIED

**Coaching Coordinator:**

Motion – That the Coaching Coordinator’s report for the 2016 - 2017 season be accepted

Moved: Julie Pearman Johns

Seconded: Brett Johns

CARRIED

**First Aid Officer:**

No Report Submitted

**Communications Website Officer:**

No report submitted

**Uniforms Officer:**

**Seniors:**

Motion – That the senior’s report for the 2016 - 2017 season be accepted

Moved: Julie Pearman Johns

Seconded: Brett Johns

CARRIED

**Council Liason:**

Motion – That the senior’s report for the 2016 - 2017 season be accepted

Moved: Julie Pearman Johns

Seconded: Brett Johns

CARRIED

**Canteen Manager:**

No Report Submitted

**6. ELECTION OF POSITIONS**

The Chairperson told the floor that all committee positions are vacant.

**6.1 Chairperson**

Nomination

John Watters

Seconded: Graham Cowin

John Watters was elected unopposed as Chairperson

**6.2 Vice Chairperson**

No Nomination

**6.3 Secretary**

Nomination

Julie Rees

Seconded: Julie Pearman Johns

Julie Rees was elected unopposed as Secretary

**6.4 Treasurer**

Nomination

Clayton Sharp

Seconded: Tammy Pearman

Clayton Sharp was elected unopposed as Treasurer

**6.5 Registrar**

Nomination

Rachael Finlayson

Seconded: Julie Pearman Johns

Rachael Finlayson was elected unopposed as Registrar

**6.6 Track Recorder**

Nomination

Julie Pearman Johns

Seconded: Graham Cowin

Julie Pearman Johns was elected unopposed as Track recorder

**6.7 Field Recorder**

Nomination

Teri Nielsen

Seconded: Julie Pearman Johns

Teri Nielsen Johns was elected unopposed as Field recorder

**6.8 Championship & Officials Coordinator**

No nomination

**6.10 Arena Manager**

Nomination

Brett Johns

Seconded: Cindy Lewis

Brett Johns was elected unopposed as Arena Manager

**6.11 Field Arena Manager**

Nomination

Graham Cowin

Seconded: Clayton Sharp

Graham Cowin was elected unopposed as Field Arena Manager

**6.12 Winter Officer**

Nomination

Silke Peglow

Seconded: Julie Pearman Johns

Silke Peglow was elected unopposed as Winter Officer

**6.13 Equipment Manager**

Nomination

Mark Blackman

Seconded: Graham Cowin

Mark Blackman was elected unopposed as Equipment Manager

**6.14 Coaching Coordinator**

No nomination

**6.15 Canteen Manager**

No nomination

**6.16 Publicity and Sponsorship Officer**

No Nomination

**6.17 First Aid Officer**

Nomination

Natasha Clutterbuck

Seconded: Graham Cowin

Natasha Clutterbuck was elected unopposed as First Aid Officer

**6.19 Website Manager**

Nomination

Steve Kempson

Seconded: Julie Pearman Johns

Steve Kempson was elected unopposed as Website Manager

**6.20 Uniforms**

No Nomination

**6.21 Council Liaison**

Nomination

Simon Kenworthy-Groen

Seconded: Julie Pearman Johns

Simon Kenworthy-Groen was elected unopposed as Council Liaison Officer

**6.22 Seniors Representative**

No nomination

The Chairman thanked all outgoing committee members for the effort put in.

**7. AMMENDMENTS / ACCEPTANCE OF CONSTITUTION (as distributed 14th March 2017) v1.3**

**It was moved by John Watters and seconded by Brett Johns to accept the constitution with an amendment of definition changes and changes to make in line with law. All agree**

**8. OTHER BUSINESS**

1. **N**eed a coaching co-ordinater to work with clubs and coaches. Need to target individual people that will be good for this role. Need to define the role.
2. In the bank account there is $56000. This month expenses were $6006 for ground expenses, $4000 for trophies and $1000 for shed deposit. Have a lot to come out with shed and other equipment. Might be short to start the season if need to pay LAWA. John to inform LAWA there might be a cash flow problem at the start of the season
3. 2017/18 Season Charges. Cap at $220. Will communicate where fees go to members. Need to increase as will need to replace long jump track. All agree
4. It was proposed to trial AGM at wind up. All agree

**9. DATE OF NEXT MEETING:**

**10. MEETING CLOSED:** There being no further business, the meeting closed at 8.31