

## MELVILLE LITTLE ATHLETICS CENTRE

### MINUTES OF THE MONTHLY MEETING HELD ON 4<sup>th</sup> DECEMBER 2012 AT MELVILLE CLUB ROOMS, MARCUS AVE BOORAGOON COMMENCING AT 7.00pm

**1. PRESENT:** Teresa Blackman, Julie Rees, Brett Johns, Richard Grayson, Roger Hinton, David Rowbottom, Michelle Adamson, Annette Ellul, Ann Marie Becker, Kate Peers, Mel Spence, Sharon Madlener, Ilsa Yates, Eric Christian, Natasha Rogers

**2. APOLOGIES:** Mark Blackman, Chris Craggs, Terri George, Liz Gregory, Catherine Zhoya, Julie Pearman-Johns, Dean Calder, Reg Bourne

**3. WELCOME:** The chairman welcomed everyone to the meeting

**4. PREVIOUS MINUTES:** It was moved by Roger Hinton, seconded by Ann Marie Becker, that the minutes of the previous meeting, conducted on 6<sup>th</sup> November 2012, be accepted as a true and correct record of the proceedings. **Carried.**

#### **5. ACTION ITEMS:**

**2/10/12 – 3: Championships Officer (Reg) to co-ordinate and find athletes to go in Kingsway vs Melville meet on 11th January 2013.** Reg to put on website to co-ordinate participants.

**6/11/12 – 1: All clubs send how many and names of kids that used Kidsport to Kate and Teresa. Action closed.** Late vouchers may not be processed by the Council

**6/11/12 – 2: Nomination for Awards –** Nominations received and to be voted on next meeting. **Clubs who nominated to report on each athlete.**

**6/11/12 – 3: Initial and ongoing cost for internet connection for recorders – Action closed**

**6/11/12 – 4: Review job description for chaperone and send to clubs.** Clarification not received. Action to carry over to next meeting.

**6/11/12 – 5: Working with children accreditations –** Clubs to process as required. – **Action closed. Business as usual.**

**6/11/12 – 6: BB uniform proposal –** Proposal by Bateman Bullcreek to compete in 4 different tops with the bumblebee design being phased out. Athletes can compete in a variety of singlets and t shirts but stock bought in future will be current singlet and orange top with white beading. **Agreed.**

#### **5. CORRESPONDENCE**

Zones manual

Zone co ordinator nomination date extended

Triple C course vacancy

Teams challenge information

Teams challenge tent allocation

Commonwealth games jubilee

Zones nominations – Nicole Hush

Country Championship minutes

Timing solutions meeting

Winter officer nomination

State Relay nominations due

State Relay Key Officials

PMH Fundraiser thankyou

Winter meeting

Dale Multis

## 6. REPORTS

**Chairperson: Officials** – Abuse of officials is not acceptable. If there is an incorrect call made please address it through club manager to raise the issues with arena manager.

**Committee** – Centre and club committee are all volunteers. Any form of abuse or persistent questioning of decisions/procedures will not be tolerated. If in this situation don't always come up with a negative response ask if they have a better solution. Committee members are bound by constitution and by-laws and some decisions may not reflect their personal preference. We are always looking for fresh ideas if someone can contribute they can nominate for a position in the future.

**WALA Association meeting** – I raised the question about the length of other centres competition completion times. A wide variety of times were stated however Melville is one of the only centres offering full program of state events with four jumps and throws. Congratulation to all to achieve finish times with the full program on offer.

**Council:** We have been liaising with Council Officers and been in discussion with Attadale Netball Club, Attadale Junior Cricket Club and Troy Park Association over the past couple of weeks. Unfortunately formal community consultation has been limited and this is provoking some emotional discussions. Todd, Council Officer, also came down to competition on the 25<sup>th</sup> to view some of the issues we have raised.

Noting the number of conversations developing from a potential relocation, it is prudent for the following points to be re-raised with your members.

- Little A's did not initiate a potential relocation.
- Council are progressing plans for installation of synthetic turf to Len Shearer. In addition, future plans include an extension to the aquatic centre and soccer has repeatedly requested an extension to their season.
- The factors above have meant that Council Officers are investigating relocation option for Little A's.
- If these issues are progressed, in particular synthetic turf, Little A's will not be able to remain at Len Shearer reserve.
- We have stated that although relocation is not our preferred option, we would not be opposed to relocation if:
  - o a. we fit,
  - o b. we have sufficient, suitable storage for equipment, and
  - o c. we have sufficient parking for our members.
  - o Other issues have been raised as well, however these were viewed as the priority and most difficult to achieve when considering relocation.

**Council Liaison Officer:** The Council Liaison Officer has informed me his is standing down from the Committee. He has been unable to make Committee meeting this year and the role has been subsumed by Chairperson and the establishment of the Relocation Sub-Committee. Chairperson is fulfilling this role through the extensive liaison and discussions regarding the future of Little A's. Recommend this role not be formally filled this season and the future of the role be reconsidered with amendments to the By-Laws when compiled.

**Caps and e-guns:** Starting caps have been pre-ordered following receipt of responses via email. Delivery time frame was not clear and transportation requirements have not yet been dealt with by the company.

E-guns, including spares, have been purchased and we now have full electronic timing on all laned events. Thanks to Pim Vester, who installed software updates to the timing systems to make this happen. As you are aware the e-guns are not as loud as the caps. This seems to worry parents, more than the athletes – the athletes are adapting to the change as we implement regularly. The sound level was a concern for the 400m due to the stagger of the lanes. This has been investigation by Reg Bourne, who produced a trial set up with increased amplification. This had a positive response during competition. After a shaky start regarding the use of the e-guns, all issues over the past couple of weeks can be attributed to operator knowledge. Noting the funding that has already been attributed to the set up of the e-guns is it strongly recommended that we persist with this system into the future.

**Secretary:** Correspondence

**Treasurer:** Current bank account balance is at \$38,550.17 with \$3110.47 in cheques to be presented.

**Registrar:** Total 698 athletes registered this season. Next year we will consider a closing date for registrations.

**Records and Results Track:** Numbers competing each week are as follows:

Week 1 – 509  
Week 2 – 556  
Week 3 – 554  
Week 4 – 545  
Week 5 – 576  
Week 6 – 553  
Week 7 – 531  
Week 8 – 488 (698) athletes registered to date.

**Records and Results Field:** Nil

**Officials Co – Coordinator:** Roster for state relays has filled up quickly. Only some vacancies.

Can clubs please send final numbers competing for the clubs this season to Officials coordinator. (Action 4/12/12 – 1)

**Development Officer:** I have submitted the following numbers of Level D exam papers to WALA for marking;

14 High Jump  
2 Long & Triple  
19 Shot  
6 Discus  
4 Javelin  
3 Starters  
1 Timekeeper

I will continue to follow up with the clubs to encourage all parents rostered on sites to complete the Level D exam over the next few weeks.

**Arena Manager:** Nil

**Field Arena Manager:** Nil

**Winter Manager:** Nil

**Equipment manager:** Mark has purchased new key lock box. The other one was broken/tampered with. Additional measuring stick for high jump located, and has added height marks.

**Coaching Coordinator:** Athlete numbers has settled down. We have lost long jump coach so triple and long jumps will now be combined. The new timetable for coaching for next year and the break over Christmas is now on the website.

**Council Liaison:** Nil

**Canteen Manager:** Nil

**First Aid officer:** Sent two first aid forms to WALAA and all first aid equipment is up to date.

**Communications/Website Officer:** Website is a huge success. In November an average of 350 people viewed every day. There were 2500 different visitors in November with results being downloaded 1000 times each. We used a bandwidth of 8 GB and our allowance is only 5 GB. We currently pay \$190 year this may be increased in the future. Need to get parent agreement when an athlete's photo goes on the website. Next year this will be signed when they register.

## **7. OTHER BUSINESS**

**7.1** Jane Reid request – Proposed by Chairperson for Amy Reid to be allowed to race out of age group for the 100 metre hurdles. **Agreed**

**7.2** Melville Roar drink bottles as fundraising and advertising. 3 colours with Melville Roar written on the side. Chairperson to purchase.

**7.3** Relocation sub-committee report – met 14<sup>th</sup> November to discuss the move to Troy Park. Pim V and Simon K-G are investigating potential site locations. Sub-committee met the Troy Park Association to view the lighting set up. They were very bright on the main oval, however no coverage on second oval. Local residents, netball and cricket have communicated concern regarding potential relocation issues. Chairperson has written a letter to councillors to explain our issues.

**7.4** Constitution and By-Laws. Development, amendment and additions.-Chairperson met with Department of commerce about Constitution. We need to progress a Constitution for little athletics, senior athletics and possibly an overall combined Melville Roar constitution. If anyone has any amendments to the By-Laws or Orange Book can they please send them through to Chairperson now. Chairperson will develop Constitution based on model constitution and forwarded for comment. **(Action 4/12/12 – 2)**

**7.5** Wind up progress – Set a budget of \$5000. Chairperson to progress and will request ideas at next meeting. **(Action 4/12/12 – 3)**

**7.6** Amplified loud speaker for the starts. Reg has successfully trialled amplified loud speakers. These will be used on the 400m/800m start. Committee agree there was not an issue on the straight track at this time with current set up. Starter will liaise with Reg

regarding modification for equipment trolley. Proposed by Roger for funds expenditure to modify current trolley – Agreed.

The Bourne family donated the first amplified speakers. Chairperson proposed to reimburse the Bourne's this money – Agreed.

**7.7** First Aid reimbursement - Complete.

**7.8** Sarah Boxley Uniforms – Has put in a lot of effort with selling shoes and Jumpers. Extra jumpers ordered all sold. Significant number of second hand shoes have been sold and members are still bringing in old shoes.

**7.9** United Community –2 Representatives came to meeting and information was handed out to clubs. Representatives will contact clubs to inform them of their involvement.

**7.10** Change AGM date – falls between zones and states. This does not enable the financial end of year reports to be presented. Proposed by Chairperson that the AGM be promulgated as first Tuesday in May (7<sup>th</sup> May) Agreed.

**7.11** 400m heats –Proposed by Bateman Bullcreek to have random lane draws for 400 metre and 200 metre races after Christmas. Agreed

**7.12** Correct Uniforms to be enforced by Key officials from this point. Results will not be recorded if athletes are out of correct uniform. Notice has been added to the website as well.

**8. DATE OF NEXT MEETING:** Tuesday 8<sup>th</sup> January 2013 to be held in MLAC Clubrooms, Marcus Ave Booragoon at 7pm.

**9. MEETING CLOSED:** There being no further business, the meeting closed at 9.14pm

**ACTION LIST**

<b>REFERENCE</b>	<b>ACTION</b>	<b>ACTION OFFICER</b>
<b>2/10/12-3</b>	Athletes for Kingsway Vs Melville meet – 11 Jan 2013	Championships and Special Events
<b>6/11/12 – 2</b>	Voting for awards	Clubs
<b>6/11/12 – 4</b>	Review job description for chaperone and send to clubs	Arena Manager
<b>4/4/12 – 1</b>	Send final competing numbers to Officials Co-ordinator	Clubs
<b>4/4/12 – 2</b>	Send any amendments of for By-Laws or Orange Book to Chairperson	Everyone
<b>4/4/12 – 2 (cont)</b>	Chairperson to develop and forward draft Constitution based on model constitution	Chairperson
<b>4/4/12 - 3</b>	Chairperson to progress and will request ideas at next meeting.	Everyone