

## MELVILLE LITTLE ATHLETICS CENTRE

### MINUTES OF THE MONTHLY MEETING HELD ON 5<sup>th</sup> February 2013 AT MELVILLE CLUB ROOMS, MARCUS AVE BOORAGOON COMMENCING AT 7.05pm

**1. PRESENT:** Teresa Blackman, Julie Rees, Brett Johns, Richard Grayson, David Rowbottom, Michelle Adamson, Annette Ellul, Ann Marie Becker, Kate Peers, Mel Spence, Sharon Madlener, Liz Gregory Catherine Zhoya, Julie Pearman-Johns, Reg Bourne, Eric Christian, Natasha Rogers, Dean Calder, Roger Hinton, Terri Goerge,

**2. APOLOGIES:** Mark Blackman, Ilsa Yates

**3. WELCOME:** The chairman welcomed everyone to the meeting.

**4. PREVIOUS MINUTES:** It was moved by Brett Johns, seconded by David Rowbottom, that the minutes of the previous meeting, conducted on 8<sup>th</sup> January 2013, be accepted as a true and correct record of the proceedings. **Carried.**

#### **5. ACTION ITEMS:**

**6/11/12 – 2: Nomination for Awards** – Athlete of the year, Doug Hancy Award and the Tom Wilson Award were voted on.

**4/4/12 – 2 Send any amendments of for By-Laws or Orange Book to Chairperson** - carried over

**4/4/12 – 2 (cont) Chairperson to develop and forward draft Constitution based on model Consitution.** Any proposals to be forwarded as soon as possible

**4/4/12 – 3 Chairperson to progress windup and will request ideas at next meeting.** Confirmed tattoo, photobooth, band, fairy floss and snow cones. Will invite life members.

**8/1/12 – 1 Email parents to be careful with equipment** - closed

**8/1/13 – 2 Reg to write his proposal for upgrade to MLAC website** - progress

**8/1/13 – 3 Under 6 Registrations May/June meeting**

#### **5. CORRESPONDENCE**

Under 16 and 17 state nomination form

Multi roster on website –

Tents for multis

Zones nomination forms – No late nominations

Zones program

Winter competition program

Officials education seminar walks – we need to send two people can clubs please canvass members

Marked official form from WALA – We only received one form back on the 40 that were submitted

Council – oval hire costs

WALA – certificates for broken records at relays

Go 2 & 5 R100 metre race

Basket carriers junior champs – Wednesday 13<sup>th</sup> March

Hamersley Life Membership – All agreed that we vote for Pieter Bergshoeff to be life member of WALA

Sports Medicine Australia workshop

Melville results from Dale Multi

Starting caps for zone – We don't have any spare

## **6. REPORTS**

### **Chairperson:**

By-Laws and Orange Book – no formal amendments received, although BB indicated a proposal to be discussed regarding athlete eligibility to compete at Centre Championships (currently - must have participated in the event to be eligible). Bateman Bullcreek to email Teresa with proposal.

Constitution – format rewrite underway.

Drink Bottles – approx. half sold to date. Thank you to Lisa Green, Sarah Boxley, Pim Vester and Dennis Cooling who have all lent a hand with sales. Approx half sold to date.

Council – committee members met with council officers 15<sup>th</sup> Jan. Email update forwarded to members. No further information. Publicity – State Relays in Melville Times – 1<sup>st</sup> Jan Will Disband Troy Park sub-committee until we know if we are moving.

Records and Len Shearer article – Melville Times – There have been 33 records broken so far this season. The track has been measured and is definitely 100 metres. Teresa contacted Fred Martin and he didn't realise he still held records. He was excited that the record had been broken. Ch 9 request for individual member for news.

Championship week – United community have been in touch and want to volunteer to help out. We need two volunteers per club.

Sponsorship – Will contact sponsors regarding our successful season so far and seek interest for continuing sponsorship next season. Shacks Holden – donated 4 tickets to Perth Glory game and indicated sponsorship for next season.

Melville Roar Hoodies – Sarah Boxley continuing following successful introduction. Smaller Melville Roar shirts might not be in before zones.

Multi's – an overwhelming 57 nominations received. Next season Championships Officer to co-ordinate payment. The payment is not for Melville. It was a WALA decision to ask for payment.

Review of Southern Districts Timing Gates – Results HQ and download into database.

Season extension – Tuesday/Wednesday/Thursday during March

Recognition of volunteers- Can clubs please nominate 2 volunteers who they think deserve acknowledgment. Please send to Teresa by 19 February. **Action 5/2/13 – 1**

**Secretary:** Correspondence

Awards – Athlete of the year, Doug Hancy award and Tom Wilson award were voted on. All awards nominees received the majority vote. Results will be kept by secretary and chairperson.

**Treasurer:** Current bank balance is \$35560.31 with \$6524.50 to pay as at 5/04/13

- Line marking represents the single biggest expense. Currently it is being marked at a cost of \$511.50 pw. The City of Melville has paid for 2 markings in January. We are normally entitled to only one marking per year, however last years was not claimed, so we had it deferred to this year. With 3 weekends of competition at Len Shearer we need to allow for another \$1534.50 in expenses to come. Last year the marking was \$465.50pw, with an increase of \$45.65 per week this year.
- Windup currently has cost \$650.00, with another approximately \$600 to pay. Canteen will be purchasing the sausages and buns.
- Over view of known expenses to come

Line marking x 3      \$1534.50

Windup & Gifts      \$1000.00 approx

Trophies/Ribbons      \$6224.50 based on last year's expenses.

Outstanding cheques \$6524.50

Total      \$15283.50

**Registrar:** Nil

**Records and Results Track:**

**Records and Results Field:** Nil

**Officials Co – Coordinator:** Zones roster. 59 spots still to fill. Melville had 174 spots to fill

**Development Officer:** Has only received one key officials test form out of 40 back from WALA

**Championship and Special Events:** For Multis need a table in stand so athletes and parents have a central area.

**Arena Manager:** Senior athletes should nominate for the junior state championships even if they don't have AA time. Nominations close 28<sup>th</sup> February.

**Field Arena Manager:** Nil

**Winter Manager:** Our cross country run will be on the 18<sup>th</sup> May. Troy Park is booked and food notification form completed.

**Equipment manager:** Busy Bee will be organised for 7<sup>th</sup> April 2013 when soccer is not on. Action 5/2/13 - 1

**Coaching Coordinator:** Hurdles training will be opened up to under 10 and 11 during states and zones.

**Council Liaison:** Nil

**Canteen Manager:** Nil

**First Aid officer:** Nil

**Communications/Website Officer:** Nil

## **7. OTHER BUSINESS**

**7.1** Council bill for grounds - \$5500 Revised cost. Proposal for 3 options. Option 1 – Clubs pay cost of all there under 12 and up athletes to train at Len Shearer. Option 2 Clubs pay 50% of costs for under 12 and up athletes to train at Len Shearer and Melville pays other 50% and option 3 clubs don't pay anything for under 12 and up athletes to train at Len Shearer Melville pays costs. Cost is \$7.50 per athlete. In all 3 options Bateman Bullcreek, Leeming and Olympia pay their oval hire costs as well. Option 3 was voted for. If the council has the same costs next year the same costing procedure will be in place.

**7.2** Constitution - Proposed amendments for the Constitution have been requested for the past couple of months with no input received to date. Noting this, Chairperson has updated

the existing DRAFT Constitution to include amendments received from WALA (input from WALA was received after our season had commenced and we had voted to use the DRAFT Constitution and informed WALA of this). In reviewing the Melville DRAFT Constitution, Chairperson also reviewed Constitutions from Rockingham, Southern Districts, UWA, Kingsway, WALA, ALA and input from Constitution meeting run by Dept of Commerce in November. The resultant DRAFT is attached for your review and comment as required. We can also discuss at the upcoming Feb meeting. It is important to spend some time reviewing so any issues, concerns, queries etc can be raised and discussed prior to formal proposal to re-submit DRAFT following our AGM. 2 areas highlighted from WALA. Should committee term be 2 years and half changes 1 year and half the alternative year. Our AGM date should be changed to May in Bylaws so the books can be in order.

**7.3** Life membership. Proposal to nominate Tracey Robinson as a life member. All agreed. Proposal to nominate Alex Robinson as an athlete life member. All agreed

**7.4** Running with older athletes. Marshalls need to make sure athletes are in correct age group. There is to be no running out of age group.

**7.5** Behaviour consequence of committee members' children. Teresa to talk to.

**7.6** Clubs to talk to members on ideas how to retain older athletes and will discuss ideas next meeting. **Action 5/2/13 – 2**

Clubs to discuss pros and cons of twilight – Friday/Saturday **Action 5/2/13 – 3**

**7.7** Committee members to look at job description so the by-laws can be updated. **Action 5/2/13 – 4**

**7.8** Eric proposed to petition the council to state we want to stay at Len Shearer. Proposal for Eric to go ahead with the petition. All agreed

**7.9** Ridgewood proposed that they think multi and state relay dates be changed. All disagreed. Also proposed that they abandon the bibs for relays. All agreed.

**8. DATE OF NEXT MEETING:** Tuesday 5<sup>th</sup> March 2013 to be held in MLAC Clubrooms, Marcus Ave Booragoon at 7pm.

**9. MEETING CLOSED:** There being no further business, the meeting closed at 9.21pm

## ACTION LIST

REFERENCE	ACTION	ACTION OFFICER
4/4/12 – 2	Send any amendments of for By-Laws or Orange Book to Chairperson	Everyone
4/4/12 – 2 (cont)	Chairperson to develop and forward draft Constitution based on model consitution	Chairperson
4/4/12 - 3	Chairperson to progress windup and will update at next meeting.	Chairperson
8/1/13 - 2	Reg to write his proposal for upgrade to MLAC website	Reg
8/1/13 – 3	Under 6 Registrations May/June meeting	
5/2/13 – 1	Nominate 2 volunteers for recognition	clubs
5/2/13 - 2	Ideas for retaining older athletes	clubs
5/2/13 – 3	Twilight Friday Saturday preference	clubs
5/2/13/4	Job description in by laws	committee