

## MELVILLE LITTLE ATHLETICS CENTRE

### MINUTES OF THE MONTHLY MEETING HELD ON 7<sup>th</sup> January 2014 AT MELVILLE LITTLE ATHLETICS CLUB ROOMS, MARCUS AVE BOORAGOON COMMENCING AT 7.03PM.

**1. PRESENT:** Teresa Blackman, Julie Rees, Annette Ellul, Catherine Zhoya, Steve Ford, Roger Hinton, Ilsa Yates, Ann Marie Becker, Michelle Kenworthy-Groen, Jacqui Richards, Lynette Field, Sarah Boxley, Tammy Crawley, Kylie Broughton

**2. APOLOGIES:** Mark Blackman, Chris Craggs, Kate Fox, Eric Christian, Simon Kenworthy-Groen, Kate Peers, Sharon Madlener, David Rowbottom, Terri George, Reg Bourne, Mel Spence, Brett Johns, Mark Shaw, Megan Wall, Julie Pearman-Johns

**3. WELCOME:** The chairman welcomed everyone to the meeting.

**4. PREVIOUS MINUTES:** It was moved by Annette Ellul, seconded by Ann Marie Becker, that the minutes of the previous meeting, conducted on 3<sup>rd</sup> December 2013, be accepted as a true and correct record of the proceedings with the exception of adding 5 action items. **Carried.**

#### 5. ACTION ITEMS:

**1/10/13 – 5** Ask members for new website manager -ongoing

**3/12/13 – 1** Let marshals and athletes know tucking in shirt is optional - closed

**3/12/13 – 2** Look for new registrar – will need by AGM close until AGM

**3/12/13 – 3** Send out new roster to include committee and coaching positions -closed

**3/12/13 – 4** Update by laws on website - closed

**3/12/13 – 5** Advertise pro race for under 12 to under 17 and tell athletes that entries have to be in by 11<sup>th</sup> January to Catherine – closed

**3/12/13 – 6** Send any amendments for by laws to Teresa to be updated for next season by AGM. Proposed change for AGM to rotate sites 3 or 4 yearly to avoid Olympic and commonwealth games. Discuss (**Action 7/1/13 – 1**)

**3/12/13 – 7** Doug Hancy and Tom Wilson Award nominations to be sent to Secretary by 14<sup>th</sup> January. Life Membership and Athlete of the year at the February meeting to be voted on in March.

**3/12/13 – 8** Random lane draws need to start in January – closed

#### 5. CORRESPONDENCE

Extended ground allocation approval

Audit of waste letter

Statement of Melville account

Special events approval from council

Beyond Bank Statement

Commonwealth Bank Statement

Commonwealth Bank letter

Returned D official exams

Reimbursement cheque from WALA

Relay results

Zone nomination forms

Relay reminder  
Chief track judge  
Triple jump KO  
Relay numbers ready  
Relays catering  
Under 16 and 17 state forms

### **REPORTS**

**Chairperson:** Catherine and Sarah attended the Mayor's dinner at the end of last year. It was a very good function and a good networking opportunity.

Can't accept zones nominations until we know what rosters we have been allocated. Melville closing date for the zones will be the 8<sup>th</sup> February.

Multi forms need to be in to Catherine by the 18<sup>th</sup> January with a \$10 fee  
Dale Multis is the 1<sup>st</sup> February.

**Secretary:** award voting

### **Treasurer:**

As at 31/12/2013:

CBA Balance = \$645.27

Beyond balance = \$43,416.92

Outstanding invoices owed to MLAC = \$370

Outstanding invoices owed by MLAC = \$0

Invoices paid by MLAC in Dec. = \$6,534.52

Reimbursements paid by MLAC in Dec. = \$427.88

Credits to Beyond A/c for Dec. = \$14,049.36

Credits to CBA A/c for Dec. = \$80.34

Hussey family refund was approved by WALA

### **Registrar:**

Still waiting for Melway to give me Hussey numbers to make refund official, still waiting for WALA on another refund for Luke Egger.

WALA reimbursed the Hussey family for their son with the broken leg. It was Proposed that Melville reimburse the family the Centre portion. All agreed. Melway will need to discuss if they will reimburse the club portion.

I didn't receive any emails regarding kidsport, so not sure what happened there with the council?

The offline program has been revamped and unfortunately it is not available to clubs as yet!  
Currently 296 boys and 296 girls registered

**Records and Results Track:**

**Records and Results Field:**

**Development Officer:** Nil

**Championship and Special Events:** Thank you to David and Ilsa for co-ordinating the relays and being there on the day to help out. An extra thanks to David for helping with clashes on the day and acting as the field coach for the day. At the Relay's Melville girls came first, Boys second and the Relay team came third. Athletes are not allowed to coach their own team.

**Field Arena Manager:**

**Winter Manager:** Venue is in the process of being booked for the cross country at Troy Park on the 17<sup>th</sup> May.

**Equipment manager:** Starting pins have arrived. Mark is back mid January and will attach to the blocks. All the starting blocks need to stay together and be put away.

**Coaching Coordinator:** Time table is back out for this year but numbers are low.

**Council Liaison:**

The City of Melville grounds staff have been requested to cut the running track to a lower level (shorter grass). I was advised that if it was possible, they would be happy to accommodate the request, however there is a lot of staff on annual leave during January and generally grounds maintenance schedules were under resourced.

A Special Events request has been lodged with the City of Melville to use Troy Park Reserve on the 17<sup>th</sup> May 2014 for the winter cross country event. The City of Melville has advised that parking maybe an issue, as there is limited parking at Troy Park. It is recommended that people are requested to park along Burke Drive west of Troy Park Oval entrance.

**Canteen Manager :** The canteen total stands at \$6756.90

**First Aid officer:** Nil

**Communications/Website Officer:**

There seem to have been issues over the break with the Melville Roar website.

- I have reported the problem to Magic Dust, but have not had a response as yet.
- The site appears to be down, and I am unable to make any updates either.
- All the emails appear to still be working ok – as far as I can tell.

**Publicity:** Nil

**Uniforms:** Only one athlete at the relay's didn't have the Melville singlet. This was sorted out easily. We still need more 2<sup>nd</sup> hand singlets to sell. **(Action 7/1/13 – 2)**. There is a catalog of 2<sup>nd</sup> hand shoes held by uniform officer if anyone wants any.

**Seniors:**

Pro Race – so far there are 13 athletes registered from Little A's. Still opened until Saturday. It will be on this seasons PB.

Roger wants to purchase a flipping tiger costume. Seniors to put a proposal together. **(Action 7/1/13 – 3)**

## **7. OTHER BUSINESS:**

1. Lease of timing gates – see attached proposal from Reg – shelve until we look at future purchases.
2. Wind up – Clubs to organise. Trophies – Julie Johns, Airbrush tattoo – Palmyra Bicton, Photo Booth – Brentwood, Helicopter – Leeming, Snow Cone – Olympia, Fairy Floss – Melway, Local Band – Bateman Bullcreek, Sausage Sizzle – canteen. **(Action 7/1/13 – 4)**

**8. DATE OF NEXT MEETING:** Tuesday 4<sup>th</sup> February 2014 to be held in MLAC Clubrooms, Marcus Ave Booragoon at 7pm.

**9. MEETING CLOSED:** There being no further business, the meeting closed at 8.50pm

## **ACTION LIST**

<b>1/10/13 – 5</b>	Ask members for new website manager	Clubs
<b>3/12/13 – 6</b>	Amendments to by laws for AGM	Everyone
<b>3/12/13 – 7</b>	Send Doug Hancy and Tom Wilson award to Secretary by 14 <sup>th</sup> January to be voted on in February. Athlete of the year and Life membership by February Meeting to be voted on in March.	Clubs
<b>7/1/13 – 1</b>	Discuss rotation of major sites	clubs
<b>7/1/13 - 2</b>	Ask for 2 <sup>nd</sup> hand singlets	Clubs
<b>7/1/13 - 3</b>	Flipping tiger costume proposal	Seniors
<b>7/1/13 – 4</b>	Wind up organisation of different sites	Clubs