

MEMBER REGISTRATION PROCESS

Welcome to the 2025/26 Athletics West Season!

This season, we are introducing a few changes to create one streamlined pathway, helping the sport progress and grow. One of the changes is that all registrations are now on revolutioniseSPORT.

To register for your club, please visit their registration site, accessible via the link on the Athletics West website's club page.

Athletics West, Club/Centre page – <https://www.athleticswest.com.au/clubs-centre>

Kidsport

If you are using a Kidsport voucher with your registration, please get in touch with your club/centre with the following information.

- Your Kidsport Voucher code
- The amount you'd like to redeem from your Kidsport account
- What membership option are you purchasing
- Age of the members
- If you are purchasing a uniform

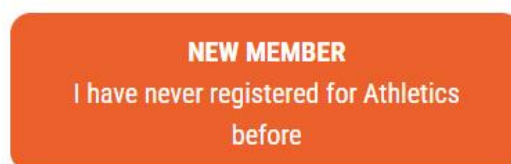
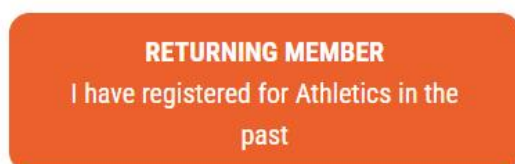
Your club/centre will then provide you with the relevant discount codes to use during the registration process.

Registering

Once you are on your club's registration page, a process bar will be displayed at the top, along with information about the membership you are purchasing. Additionally, a "**Returning Member**" or "**New Member**" button will be located at the bottom of the page.



You can register online below.



As we introduce revolutioniseSPORT to our centres for the first time this year, if you have **NEVER** registered on this platform for Athletics, even if you have been participating for the last few years, please go through **New Member**.

If you have registered previously on revolutioniseSPORT, please proceed to the **Returning Member** section.

If you have any doubts about which button to click, please proceed with **New Member**. If there are any issues, don't hesitate to get in touch with your club/centre or our contact form (<https://wkf.ms/3FAiUuK>)

Once you have clicked on the relevant button, you will then need to put in the following information:

- Name
- Date of Birth
- Gender
- Member ID (Optional for **Returning Members**)

Next, when you press **Next Steps**, you will be asked to select your membership and its corresponding amount. You will need to click on the membership that you want, then press **Next Step**.

Step 2/7: Select membership

Currently registering new member: **Brayden Smith** [Go back a step](#) · [Start again](#)

Select a membership type

☒ Administrator

\$0.00

Next step

Step 3 includes a Purchase summary of the membership you are buying, along with a field to enter a discount code. When you enter a discount code and press **Apply**, if the code is correct, it will display the amount taken off in the purchase summary.

Step 3/7: Review

Currently registering new member: **Brayden Smith**

Go back a step · Start again

A summary of your membership purchase is below. You can add any voucher codes at this stage.

Purchase summary

| Item | Unit | Qty | Amount |
|---------------|--------|-----|---------------|
| Administrator | \$0.00 | 1 | \$0.00 |
| Total | | | \$0.00 |

You are about to pay **Athletics West** ABN: 21643480460.

Discount code

Add a discount code below. You can apply multiple discount codes.

Proceed to next step

The next step is to agree to the Terms of Registration, then to proceed to check out once you have completed everything.

Multiple Members

To register more than one member, after completing the process above, you will find a grey button labelled "Register another member" before proceeding to checkout. When you do this, it will take you back to the start with the Address and Contact fields already filled in from the first member.

Confirm registrations

Billy Gaunt
Parent

Cancel registration

As you proceed through the payment information, it will stack and provide an overview of everyone being registered.

Purchase summary

| Item | Unit | Qty | Amount |
|---------------------|---------|-----|----------------|
| Billy Gaunt | | | |
| ↳ Parent | \$0.00 | 1 | \$0.00 |
| Child1 Gaunt | | | |
| ↳ Under 10s | \$20.00 | 1 | \$20.00 |
| Child2 Gaunt | | | |
| ↳ Under 10s | \$20.00 | 1 | \$20.00 |
| Total | | | \$38.00 |



Once you have completed that, you can **proceed to check out**. Complete the checkout, and then you will receive a confirmation email with the following information:

- Each member's ID number
- A link to create a login for each member
 - Required for the parent to link family members together
- The steps to link family members
- A member's bib number

If you want to link your family members together, in that email, you will need to set your password. Once you have done that, go back to the email and scroll down. You can invite members to join your family here. You will need to click **Here**.

Once you click the link, you can invite family members by entering the general email address you used to register, which will then send an invitation email to them.

Invite family members

Primary family members can administer other members in the family including viewing and paying invoices, and registering those members for events on their behalf. **Additional members can be given the ability to manage the family.**

☐ Allow access to manage[+ Invite another member](#)[Send invitations to members](#)

One at a time, click **Accept invitation for (Member Name)**. Once clicked, it will show a success message on the screen.

After you have done with each of your family members, you can log in to your club's website (located at the top right of the website), then click **Family** to see everyone linked and their information.

