

Job Description: Assistant Field Manager

Time: 4–5 hours per competition day + 1 hour during the week

Reports to: Arena Manager / Club President

What is the goal?

To oversee all field events (jumps and throws) while organizing, training, and supporting the parent volunteers and officials running those stations.

What will you do?

- **Manage field events:** Walk between throws circles and jump pits to ensure competitions run safely, on time, and follow official rules.
- **Support volunteers:** Support key officials to run the site including event training, completing result sheets and facilitation of parents helping. Support the key officials to train parent helpers for example how to accurately measure throws/jumps and reset between each jump/throw.
- **Enforce rules and safety:** Ensure athletes use the correct equipment weights for their age group and that non-competing parents stay in safe spectator zones.
- **Solve on-field disputes:** Act as the first point of contact to resolve rule questions, measurement disputes, or equipment issues.

What skills do you need?

- Good knowledge of Little Athletics rules for jumps and throws.
- Friendly, welcoming leadership to guide and encourage parent volunteers.
- Confident problem-solving and a sharp eye for safety hazards.